



## Mid-Shore Pro Bono, Inc. Closed Case Form

DATE: \_\_\_\_\_

Attorney: \_\_\_\_\_

CLIENT NAME: \_\_\_\_\_ DATE of Closure: \_\_\_\_\_

Case County: \_\_\_\_\_

Thank you very much for handling this matter. Your pro bono work represents a significant contribution to our program and our community. We would appreciate your completing this summary and returning it to Mid-Shore Pro Bono at your earliest convenience. We want to make sure we recognize your contributions to our program. We will use this information for our required reports to our funding sources and will track your hours to assist with your pro bono hours reporting every year.

Is this case closed in Case Search?

Yes       No, case is still going on       No, however there is further action required by me

1. Legal Matter addressed: (divorce, custody) \_\_\_\_\_

2. Highest level of service provided – CHECK ONE:

- |  |  |
|--|--|
| <input type="checkbox"/> Brief Advice, Information, Referral | <input type="checkbox"/> Administrative remedies                     |
| <input type="checkbox"/> Counseling                          | <input type="checkbox"/> Judicial litigation                         |
| <input type="checkbox"/> Document Preparation                | <input type="checkbox"/> Other appropriate remedies (please explain) |
| <input type="checkbox"/> Negotiation                         | _____  |

3.

4. Major Benefit produced for client. Please summarize, in a sentence or two, what was achieved – for example “client obtained a divorce” or “prevented eviction of client from home.”

Benefit: \_\_\_\_\_

\_\_\_\_\_

4. Number of people affected (typically # in household): \_\_\_\_\_

5. Number of Pro Bono hours you contributed to this case: \_\_\_\_\_ Reduced Fee Hours \_\_\_\_\_

6. Would you represent this client again?     YES       NO.. If no, please explain briefly:

---

**THANK YOU!!**

Please return to Mid-Shore Pro Bono: [info@midshoreprobono.org](mailto:info@midshoreprobono.org)