

# Mid-Shore Pro Bono

## Volunteer Attorney Registration Form

Thank you for your interest in joining Mid-Shore Pro Bono as a volunteer attorney. Please fill out this form so that we can provide you with an appropriate volunteer opportunity.

Name: \_\_\_\_\_ Gender M F

Firm: \_\_\_\_\_

Business Address: \_\_\_\_\_

State/City/Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Legal Assistant: \_\_\_\_\_ Email \_\_\_\_\_

Date of Admission to Maryland Bar (mm/dd/yyyy): \_\_\_\_\_

Are you now, or have you ever been, disciplined by the Attorney Grievance Committee? \_\_\_\_

If yes, please list date(s) and outcome: \_\_\_\_\_

Are you fluent in any language besides English? \_\_\_\_\_

Counties available to volunteer in: \_\_\_\_\_

I can provide representation in the following area(s) (check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Adoption                                | <input type="checkbox"/> Child Support                  |
| <input type="checkbox"/> Advanced Medical Directives/POA         | <input type="checkbox"/> Mortgage Foreclosure/Mediation |
| <input type="checkbox"/> Bankruptcy/Consumer Debt                | <input type="checkbox"/> Veteran's Benefits             |
| <input type="checkbox"/> Custody and/or Visitation (Reduced fee) | <input type="checkbox"/> Wills or Probate               |
| <input type="checkbox"/> Collaborative Law (Reduced fee)         | <input type="checkbox"/> SSI/Disability                 |
| <input type="checkbox"/> Contracts/Warranties                    | <input type="checkbox"/> Unemployment Compensation      |
| <input type="checkbox"/> Divorce/Separation (Reduced fee)        | <input type="checkbox"/> Immigration/SIJS               |
| <input type="checkbox"/> Elderly Family Member(s)/ Elder Law     | <input type="checkbox"/> Tort Defense Small Claims      |
| <input type="checkbox"/> Employment (discrimination/wage claims) | <input type="checkbox"/> <b>LEGAL CLINICS</b>           |
| <input type="checkbox"/> Guardianship                            | <input type="checkbox"/> <b>CASE REVIEW/Triage</b>      |
| <input type="checkbox"/> Landlord-Tenant /Real Property          | <input type="checkbox"/> <b>PHONE ADVICE</b>            |
| <input type="checkbox"/> Medicaid/Medicare/Other Health          | <input type="checkbox"/> <b>MENTORING</b>               |

**Please let us know what we can refer to you for clients who are not eligible for *pro bono* service.**

\*\*\*\*\*For other referrals that are not within MSPB Guidelines:

\_\_\_\_\_ Criminal \_\_\_\_\_ Workers Comp. \_\_\_\_\_ DUI \_\_\_\_\_ Personal Injury \_\_\_\_\_

Other (please list) \_\_\_\_\_.

**PLEASE COMPLETE OTHER SIDE**

## **MID-SHORE PRO BONO VOLUNTEER ATTORNEY AGREEMENT**

**Mission:** Mid-Shore Pro Bono connects low income individuals and families who need civil legal services with volunteer attorneys and community resources.

**Vision:** All people are empowered to resolve civil legal issues.

**Core Values:** Integrity; Service Oriented; Compassion; Professionalism; Respect; Dignity and Collaboration.

MSPB expects all volunteer attorneys to handle their cases, the clients, opposing counsel and staff with our Core Values the Mission and Vision Statements in mind.

### **MSPB PROVIDES THE FOLLOWING RESOURCES/BENEFITS TO OUR PANEL ATTORNEYS:**

1. Malpractice insurance for referred cases.
2. Court Costs and Service of Process Waivers for taking cases from MLSC Funded Program.
3. Use of our office space for client meetings. Offices located in Chestertown, Easton, and Salisbury.
4. Flexible pro bono options – direct representation/clinics/case review/limited scope.
5. Free or reduced fee training through Pro Bono Resource Center of Maryland and Anne Arundel Legal Studies Institute.
6. Mentoring: Get a mentor or be a mentor.
7. Networking opportunities throughout the year.
8. Customized Annual Pro Bono Hours Report.
9. Access to the Litigation Fund for reimbursement of administrative costs associated with MSPB cases.
10. JUDICARE FAMILY LAW PROJECT: Earn \$100.00/hr. (30 hour cap) for qualified cases. All Judicare Invoices must be received by 15<sup>th</sup> of each month for prompt payment.
11. EXTENDED REPRESENTATION Reduced-Fee Project. Earn up to \$3000 per case (\$50/hr.) for representing eligible clients in civil, non-domestic cases.
12. REDUCED-FEE PROJECT – MSPB will refer clients not eligible for pro bono representation to attorneys willing to accept a reduced fee directly from the client. MSPB will screen and provide case management when needed.
13. Recognition in our weekly and quarterly newsletters.

### **PANEL ATTORNEY EXPECTATIONS:**

1. Volunteer Lawyers shall abide by applicable rules: MD Rules of Professional Conduct and/or Maryland Rules of Judicial Conduct.
2. Volunteer Lawyers shall submit status updates to MSPB if the cases runs beyond 6 months.
3. Attorneys shall notify MSPB immediately if terminating representation of a MSPB Client.
4. Attorneys shall not carry more than 10 open cases at a time.
5. Attorneys shall provide timely Closed Case Forms at the end of the case.

\*I am interested in the Judicare Program, in which attorneys accept a contested family law case for a reduced-fee. Judicare attorneys are **required** to accept one *pro bono* case/ work a Civil Clinic for every Judicare case referred. I agree that I have more than 3 years family law experience. Yes \_\_\_\_\_ No \_\_\_\_\_  
(Judicare terms available by contacting Mandy Caulk at mcaulk@midshoreprobono.org)

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_